

Victorian Veterans Golf Association Inc

Reg No. A0023016N

The role of a Zone Councillor with VVGA:

Background:

A member of a District Association is eligible to be elected or appointed as a Zone Councillor.

Zone means the several geographical districts into which the State of Victoria, is from time to time divided into. At present, the Zones are made up of; Metropolitan zone (corresponding broadly to the Melbourne Metropolitan area) and 6 country zones named, respectively, Bayside, Northern Zone, Southern Zone, Eastern Zone, Western Zone and Loddon Zone.

The Association may, by special resolution (within the meaning of the Association Incorporation Reform Act 2012): (a) increase or decrease the number of Zones; and (b) change the geographical specification of any one or more Zones.

Once elected or appointed as a Zone Councillor, the member will serve on the State Council of the VVGA until the next Annual General Meeting of the VVGA.

Election of Zone Councillor: *(extract from the Rules of the VVGA Inc 2023)*

Division 3—Election of Council members and tenure of office

1. *Who is eligible to be a Zone Councillor*

A member of a Member District Association is eligible to be elected or appointed as a Zone Councillor if the member—

- (a) is 55 years or over; and*
- (b) is entitled to vote at a general meeting.*

2. *Positions to be declared vacant*

- (1) This Rule applies to—*
 - (a) the first Annual General Meeting of the Association after its incorporation; or*
 - (b) any subsequent Annual General Meeting of the Association, after the annual report and financial statements of the Association have been received.*
- (2) The Chairperson of the meeting must declare all positions on the Council vacant and hold elections for those positions in accordance with Rules 52 to 55.*

3. Nominations

(1) *Nominations of candidates for election as members of the Council shall:*

(a) *in the case of proposed Zone Councillors, be made in writing signed by two (2) persons, each of whom is a member of a Member District Association from the Zone the proposed Zone Councillor is to represent and be accompanied by the written consent of the candidate (which may be endorsed on the form of nomination).*

(b) *in the case of proposed officers of the Association, be made in writing signed by two (2) persons, each of whom is a member of a Member District Association and be accompanied by written consent of the candidate (which may be endorsed on the form of nomination); and*

(c) *be delivered to the secretary not less than seven (7) days before the date fixed for holding of the Annual General Meeting or, in the case of an appointment by Council to fill a casual vacancy, the date fixed for the proposed Council meeting or resolution.*

(2) *Every nomination document under Rule 53(1) must clearly identify the names and addresses of the candidates and the nominating delegates and the name of the Member District Association(s) to which they respectively belong.*

(3) *A nomination of a candidate for election under Rule 53(1) is not valid, unless the Association in general meeting otherwise decides, if that candidate has already been duly nominated for another office or position for election at the same meeting.*

(4) *A member who is nominated for a position and fails to be elected to that position may be nominated for any other position for which an election is yet to be held.*

Role of a Zone Councillor:

- The Zone Councillors are members of the State Council and provide the liaison between the State Executive and the Districts making up the Zone they represent.
- Zone Councillors participate in the management of the Association through their participation in the business of the State Council, and serving on sub-committees and forums.
- They provide their District Club Secretaries, within their zone, with information in relation to significant decisions of the State Council.
- They assist the VVGA Captain in assessing the suitability of clubs, within their zone, who apply to run State events and championships.

- They assist clubs within their zone who wish to apply to hold a State Event/Championship (*Checking application forms prior to endorsing/signing and forwarding the application forms to the VVGA Captain*).
- Liaise with the VVGA Match Sub-Committee and the club holding a State event/championship to ensure they are familiar with the VVGA Guidelines/procedures for conducting a 2 day event.
- They provide assistance and guidance to the clubs within their zone eg. Conduct annual elections, assist with resolving rule breaches and disciplinary matters, if called upon to assist.
- Where possible, there is an expectation that Zone Councillors will play in the majority of State events.

Draft prepared by Geoff Cook, Vice President, VVGA